

We cordially invite you to exhibit

February 28 - March 1, 2020



**PORTLAND
GOLF
SHOW**

Oregon Convention Center

Portland, Oregon

**9,000 Golf Enthusiasts
expected to attend**

Show Owner



VARSITY
COMMUNICATIONS

4114 198th St. SW, Suite 5
Lynnwood, WA 98036
Phone 888.367.6420
Fax 888-273-1763

To secure exhibit space, fax completed agreement to 888-273-1763.



The undersigned company does hereby agree to participate as an exhibitor at the *Portland Golf Show* being held at the Oregon Convention Center, Portland, OR, on February 28 - March 1, 2020. The *Portland Golf Show* is owned and produced by Varsity Communications, Inc. This will be a binding contract when accepted by the *Portland Golf Show*. Invoices for the 2020 show will be mailed upon acceptance of agreement.

Please complete this form and return to Varsity Communications, Inc, 4114 198th St. SW, Suite 5, Lynnwood, WA 98036: Attention: Finance Department, make check payable to Varsity Communications, Inc. **You can also fax the completed form to 888-273-1763.**

RATES: (PLEASE CHECK APPROPRIATE BOOTH SIZE AND ADDITIONAL OPTIONS)

_____ 10' x 10' booth, \$1195, if received by 9-15-19, \$1295 if received between 9-16-19 and 11-1-19, \$1445 after 11-1-19.

_____ 10' x 10' booth, (*Special discounted rate of \$1095 each year for a two-year commitment to the Portland Golf Show in 2020 and 2021 if received by 9-15-19, \$1195 if received between 9-16-19 and 11-1-19, \$1345 after 11-1-19).

_____ 10' x 20' booth, \$2195, if received by 9-15-19, \$2345 if received between 9-16-19 and 11-1-19, \$2495 after 11-1-19.

_____ 10' x 20' booth, (*Special discounted rate of \$2075 each year for a two-year commitment to the Portland Golf Show in 2020 and 2021 if received by 9-15-19. \$2195 if received between 9-16-19 and 11-1-19. \$2345 after 11-1-19).

CALL FOR BULK SPACE RATES FOR SIZES 10' X 30' OR LARGER. FILL OUT RATES BELOW.

_____ 'x _____ ' booth, \$ _____ .00 ___ one-year ___ two-year.

_____ Corner booth requests are an additional \$160.00.

Selling from your booth or display area? Yes _____ No _____ (The *Show* retains rights to approve all retail activity).

_____ **NEW for 2020: EBLAST/SOCIAL MEDIA PROMOTION includes one dedicated E-Blast to 18,000 attendees and two Facebook promotions (2,475+ likes). \$850 FEE. GOLF-RELATED BUSINESSES ONLY, LIMITED QUANTITY AVAILABLE. MUST BE APPROVED.**

COMPANY NAME: _____

CONTACT NAME/TITLE: _____

CONTACT ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

E-MAIL: _____ WEB ADDRESS: _____

PHONE: _____ FAX: _____

PRODUCT/SERVICE DESCRIPTION: _____

BOOTH SIGN TO READ: _____

1. **Booth Space:** Exhibitor subscribes for booth space at the Portland Golf Show, to be held at the Oregon Convention Center, Portland, OR on Feb. 28 - March 1, 2020. The Portland Golf Show reserves the right to reject any applicant or exhibitor the amount he/she has paid for space. The Portland Golf Show reserves the right to assign, designate, or change your booth location. **Pop-up tent displays are not guaranteed and must be approved by show management.**

2. **Payment:** Exhibitor will be invoiced upon receipt of contract with payment due net 30 days. Payment is due net upon receipt after January 1, 2020. Payment in full for exhibitor's booth space is required prior to show check-in time. All rates quoted and contracted are for cash payments. Credit card processing is available with a 4% convenience fee for all transaction amounts processed.

3. **Hours of Operation:** Hours of show are Friday, 11 a.m. - 5 p.m.; Saturday, 9 a.m. - 5 p.m.; and Sunday, 9 a.m. - 4 p.m. Exhibitor shall have its exhibit(s) completely assembled and ready to be viewed by guests no later than 10 a.m. on Friday, February 28, 2020. Show times are subject to change. Exhibitor shall staff its booth during all hours of the Portland Golf Show. Exhibitor shall not begin disassembling its exhibit(s) until 4:01 p.m. Sunday, March 1, 2020.

4. **Interference Prohibited:** Excessive noise, bothersome lighting or other use by exhibitor which interferes with the exhibition space used by other exhibitors is prohibited, as is the creation or maintenance by exhibitor of any dangerous or hazardous condition or situation. The aisles belong to the show. Neither exhibitor nor advertising material shall protrude into the aisles. Booth shall not exceed 8 feet in height without show coordinator's approval. Exhibitor business activities must be contained within the exhibit space purchased. The show owner must approve "Roaming" or any additional business outside the exhibit space purchased in writing prior to the Portland Golf Show.

5. **Services Not Provided:** The Portland Golf Show does not provide equipment, decoration, labor carpenters, storage for exhibit materials, special lighting, gas, water supply or other related services. Exhibitor must make all arrangements for these items, and exhibitor shall defend, indemnify and hold harmless the Portland Golf Show for any and all claims, losses, damages, injuries or other charges, which may occur from such arrangements made by Exhibitor.

6. **Overnight Security:** The Oregon Convention Center is a closed facility, access will not be allowed without Show management present. The Portland Golf Show shall not be responsible for any losses an exhibitor may suffer.

7. **Insurance Not Provided:** Exhibitor acknowledges the Event provides no insurance covering exhibitor's property. It is exhibitor's sole responsibility to obtain interruption, property damage, personal injury, vandalism, theft and any other insurance it may need to cover any losses it may suffer at the Event. Exhibitor must provide Varsity Communications with proof of Comprehensive General Liability (CGL) insurance two weeks prior to the event, and must name Varsity Communications, Inc. as an additional insured. By checking this box, Exhibitor agrees that they have Comprehensive General Liability (CGL) insurance and will provide a certificate naming Varsity Communications, Inc. as an additional insured.

* Yes, I agree.

8. **Indemnification:** Exhibitor shall defend, indemnify and hold harmless Varsity Communications, Inc., Portland Golf Show and their designated agents, employees and/or contractors, from and against any and all claims, losses, damages, injuries, penalties, governmental charges or fines in any amount arising out of or caused by exhibitor's use of the premises, the conduct of exhibitor's business or from any activity or work done, permitted or suffered by exhibitor in or around the premises, including but not limited to, the installation, operation, maintenance or removal of exhibits.

9. **Assignment Prohibited:** Exhibitor shall not assign any portion of its booth space to any individual, partnership, corporation, company, firm or entity, without the prior written consent of the Portland Golf Show.

10. **Cancellation Policy:** If Exhibitor is not able to attend the Portland Golf Show, Exhibitor is financially and contractually responsible for payment of fees (paid and unpaid balances) on the following schedule.

- a. **75 day:** If written cancellation is received 75 days prior to show opening, exhibitor is responsible for 50% of booth fee.
- b. **45 day:** If written cancellation is received 45 days prior to show opening, exhibitor is responsible for 75% of booth fee.
- c. **Less than 45 days:** If Exhibitor cancels within 45 days of show opening, exhibitor is responsible for 100% of booth fee.

11. **Governing Law, Consent to Jurisdiction, and Venue.** This Agreement shall be interpreted and enforced according to the laws of the State of Washington. The Parties to this Agreement hereby stipulate that the exclusive venue for any proceeding to interpret or enforce the terms of this Agreement shall be in King County, Washington District Court, Superior Court, or the United States Federal Court for the Western District of Washington located in Seattle, Washington.

AGREED BY:

Representative Signature

Date

Print Name

Title (Print)